

Cantax T1

Hotkeys

| T1 HOTKEYS | | | |
|---------------------------|--------------------|--------------------------------------|--------------------|
| FILE MENU | | PRINT MENU Cont'd | |
| Open | F3 | Print Tax Summary | Shift + F8 |
| Carry Forward | Ctrl + F3 | Print Comparative Summary | Alt + F7 |
| Save | Shift + F3 | GOTO MENU | |
| Close | Alt + F3 | Goto Form | F4 |
| Exit | Alt + X | Goto Line | Ctrl + F2 |
| EDIT MENU | | Goto Last | Shift + F4 |
| Undo | Alt + BkSp | Goto Index | Shift + Ctrl + I |
| Redo | Shift + Alt + BkSp | Expand | F6 |
| Cut | Ctrl + X | Goto Jacket | Ctrl + J |
| Copy | Ctrl + C | Goto Next Form | Ctrl + PgDn |
| Form Functions | Shift + F10 | Goto Previous Form | Ctrl + PgUp |
| Paste | Ctrl + V | Goto Spouse | F5 |
| Select All | Ctrl + A | Goto Notes | Ctrl + F8 |
| Override | F2 | Goto Diagnostics | F9 |
| Recalculate | Shift + F2 | Goto Client Letter | Ctrl + R |
| Clone Form | Shift + Ctrl + F4 | Goto User Letter | Ctrl + U |
| Add Row | Shift + Ctrl + F5 | Goto Tax Summary | F8 |
| Toggle Marks | Ctrl + F9 | Goto Comparative Summary | Ctrl + F7 |
| VIEW MENU | | EFILE MENU | |
| View Index of Information | Shift + Ctrl + I | Transmit This Return (EFILE On-Line) | Shift + Ctrl + F12 |
| INDEX MENU | | Build EFILE | Shift + F12 |
| File Information | Alt + F8 | Transmit T1013 (one) | Shift + Ctrl + T |
| PRINT MENU | | Transmit T1013 (batch) | Shift + Alt + T |
| Print Current Form | Alt + F11 | Transmit SEND (1 at a time) | Alt + F12 |
| Print Single Form | Shift + F11 | Transmit SEND (batch) | Ctrl + F12 |
| Print Return | F11 | TOOLS MENU | |
| Print Batch | Ctrl + F11 | Calculator | Alt + F2 |
| Print Diagnostics | Shift + F9 | System Snapshot | Ctrl + F10 |
| Print User Letter | Shift + Ctrl + U | HELP MENU | |
| | | Help | F1 |

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